Minutes of the
Windham Town Council Regular Meeting

Tuesday, July 7, 2020 - 7:00PM

1. Call to Order
Chairman Tom DeVivo called the Windham Town Council Regular Meeting to order at 7:01 P.M.

Members present: Mayor Funderburk, Tom DeVivo, Tony Fantoli (joined the meeting at 8:20 P.M.), Clinton Adams, Rose Reyes, Nectalis Martinez, Dawn Niles, Randall Prose, Ernie Eldridge, Dagmar Noll and Dennis O’Brien

Town Manager Jim Rivers was also in attendance

2. Public Comment
Barbara Wright spoke about a new project to update and redesign the Garden on the Bridge that the Friends of the Garden on the Bridge would like to undertake.

Lynn Ide, Willimantic resident and Chair of the Board of Education spoke about the proposed resolution she brought to the Town Council on Racism and Health Equity Solutions and the proposed Charter Revision changes.

3. Town Council Comment
Nectalis Martinez shared his concerns regarding the welfare of the people living in tents behind the American Thread building and questioned whether the Police, Human Services or the Town Manager has any knowledge of this.

Dawn Niles noted she saw a post on Facebook and received confirmation from the Superintendent of School that St. Mary-St, Joseph School is closing.

Ton DeVivo commented on the low number of students registered to attend St. Mary-St, Joseph School causing the closure. He also commented on the resolution on Racism and Health Equity Solutions.
Dennis O’Brien spoke about the Charter Revision Commissions work on the proposed changes to the Charter and the date of the Public Hearing. He also urged everyone to stay connected to tonight’s meeting and requested the Town Council attend the upcoming Public Hearing.

4. **Staff Reports and Action**
   None

5. **Adoption of Town Council Minutes**
   a. **Regular Meeting Minutes of June 16, 2020**
      Niles MOVED, Martinez seconded, to approve the Regular Meeting Minutes of June 16, 2020 noting Brian Hathaway’s name was spelled incorrectly. All were in favor. MOTION PASSED UNANIMOUSLY

6. **Resignation**
   None

7. **Appointments, Reappointments**
   O’Brien MOVED, Eldridge seconded, to add to the agenda under Item 7a; Discussion and possible action to appoint Robinson Camacho to the Ad Hoc North Windham School Roof & Underground Storage Tank Removal Committee. All were in favor. MOTION PASSED UNANIMOUSLY
   a. Discussion and possible action to appoint Robinson Camacho to the Ad Hoc North Windham School Roof & Underground Storage Tank Removal Committee.
      Reyes MOVED, Eldridge seconded, to appoint Robinson Camacho to the North Windham School Roof & Underground Storage Tank Removal Committee. All were in favor. MOTION PASSED UNANIMOUSLY

8. **Presentations & Special Reports**
   None

9. **Mayor’s Report**
   Chairman DeVivo reported on the following:
   - He attended the 95th birthday of Prisoner of War Veteran Paul Randazzo
   - No Boom Box Parade on the 4th of July however he reminded everyone to wear a mask and practice social distancing
• He attended the Flag Raising Ceremony for Gay Pride month
• He received a request to hold a Flag Raising Ceremony for the POWs in November - he believes all Flag Raising Ceremonies should be held on Saturday’s to allow for easier attendance of the community

10. Town Manager’s Report

Town Manager Rivers reported on the following:
• Responded to the question of Councilmember Martinez regarding people living in tents behind American Thread building - property is owned by non-profit entity - typically do not bother people unless there is a problem - no complaints have been reported
• Town Projects
  o Irrigation system at Guild Field complete
  o Sidewalks completed on Church Street, Walnut Street, North Street and West Avenue - $400,000 project
  o 12 overhead doors at Safety Complex complete - $90,000 project
  o 4,000 sq ft storage building at Public Works is complete - $260,000 project
  o Larrow Drive, Stony Ridge Road and Bayberry Lane are going to be paved in the next week or so - $155,000 project
  o Memorial Drive and Walnut Street scheduled for paving next week - $110,000 project
  o Repairing sliding pavement on Mansfield Avenue - Contractor taking care of cost
  o Parking Garage - contractor and design firm holding technical meetings - precast portions of the garage have been ordered - anticipated start early September
  o New 12” diameter water main on Rte 66 by NAPA that creates loop for water system in event there is a problem - $125,000 project
  o Spoke to Martin Kelly today - going back and forth on tax abatement agreements - as soon as they are signed he will begin work
  o Willi Bowl site underway - received building permit for outside perimeter work - $53,000 for permits that went into last year’s budget
  o Several spaces available on Main Street - new businesses looking to open
  o Bridge on Rte 66 close to completion - anticipate completion by August
  o Grinding of roads starting at the Frog Bridge and will go to Tuckie Road - paving next week - avoid area in possible
  o Gazebo moved to Recreation Park between the tennis courts and new dog park - roof has been replaced and it has been painted
- New Assistant Public Works Director has been hired - Jerry is out on leave for a few months

Town Manager Rivers also answered questions about the sidewalk on the new Rte 66 bridge and the Covid 19 pandemic.

11. Discussion and Possible Action regarding Communications to Council
None

12. Discussion and Review of Agendas, Minutes, Reports of Town Boards, Committees and Boards
Councilmember Randall Prose gave a brief update on the Ad Hoc Windham High School Renovate as New Building Committee. Prose noted that the project is moving along and they are currently working on the heating, air conditioning and grounds. He also noted that the Committee has voted to reject the PLA due to an increase in cost of 15% to the project. Prose explained the Committee will be requesting to be placed on the Town Council agenda to report their findings.

Councilmember Niles reported she attended the 1st Responders Meeting today. Niles noted this was the first meeting and subsequent meetings will be held every other week. She explained things are status quo at the moment and the group will start gathering masks for the kids to start school. She also noted our nursing homes have no new cases and everything seems to be moving forward.

Public Safety, Public Works, Environment, Culture & Recreation Committee Chair Niles reported the Committee will be meeting next week to further discuss the merger of the Town Engineer and Public Works Director position. She noted she has asked the Town Manager for a flow chart of how the department currently works and how he sees it working moving forward. She has also asked him for a cost analysis for anticipated savings and additional cost.

Ad Hoc Senior/Community Center Building Committee Co-Chair Tom DeVivo reported that a sign of the Franco American Club was found while digging. He noted the sign has been turned over to the Club and they are going to try to restore it. DeVivo also reported $104,000 in cost savings was found last night coming from some drainage ideas. In addition, DeVivo reported the Committee is continuing to work on putting solar on the building with the approval of Planning & Zoning and noted it will save the Town approximately $470,000 over a 25 year period. He also noted digging for the pool will begin next week.
13. Resolutions and Ordinances
   a. Discussion and possible action regarding appropriation to of $5,500,000 for the Wastewater Treatment Facility Upgrade Project, Bond/Project Loan obligation authorization of $5,500,000 to fund such appropriation

   Councilmember Fantoli joined the meeting.

   Eldridge MOVED, Niles seconded, to waive the reading of the resolution. All were in favor except Reyes and DeVivo who opposed. MOTION PASSED

   Eldridge MOVED, Niles seconded, to adopt Resolution #2791. All were in favor except Reyes and Noll who opposed.

RE: Appropriation of $5,500,000 for the Wastewater Treatment Facility Upgrade Project, Bond/Project Loan Obligation Authorization of $5,500,000 to Fund Such Appropriation.

WHEREAS, on April 7, 2020, the Town Council of the Town of Windham (the “Town”) approved a resolution authorizing an appropriation and bond authorization in the amount of $5,500,000 for the Wastewater Treatment Facility Upgrade Project (the “Wastewater Resolution”) and authorized the Town Manager to set a Special Town Meeting with regard to the Wastewater Resolution at the next opportune time (the "Town Meeting");

WHEREAS, on April 15, 2020, the Town's Board of Finance, on recommendation from the Town Council, approved and recommended to the electors and all others entitled to vote at town meetings of the Town that the sum of $5,500,000 be appropriated for the Project (as hereinafter defined), and general obligation bonds be issued to meet the appropriation;

WHEREAS, prior to a Town Meeting being scheduled, there was and continues to be an outbreak of COVID-19, a respiratory virus caused by a new strain of coronavirus, which was declared a Public Health Emergency of International Concern by the World Health Organization, 2020, the President of the United States declared a national emergency;

WHEREAS, on March 10, 2020, Governor Ned Lamont (the “Governor”) declared a state of emergency throughout the State of Connecticut as a result of the COVID-19 outbreak, and on March 16, 2020, the Town Manager for the Town issued an Emergency Declaration for the Town, closed the Town's recreation center, senior center and the public library and encouraged social distancing amongst residents;
WHEREAS, as a result of COVID-19's ongoing impact and need for continued social distancing, the Town Manager did not schedule the Town Meeting;

WHEREAS, on April 2, 2020, the Governor issued Executive Order No. 78 (the "Order") which allows the Town Council and Board of Finance, by majority vote of each such body, to authorize and approve special appropriations and the issuance of general obligation bonds without complying with any requirements for in-person approval by electors or taxpayers, such as the Town Meeting;

WHEREAS, the Order further provides that if a municipality is taking action pursuant to the Order than the municipality shall make specific findings that: such actions are necessary to permit the orderly operation of the municipality; and there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to: 1) avoid endangering public health and welfare, 2) prevent significant financial loss, or 3) that action is otherwise necessary for the protection of persons and property within the municipality;

WHEREAS, if the Wastewater Resolution is not timely approved, the orderly operation of the Town will be interrupted because the necessary upgrades to the wastewater facility cannot be performed and the facility will not be able to properly control water pollution;

WHEREAS, approval of the Wastewater Resolution is necessary to permit the orderly operation of the Town and there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the Town; and

WHEREAS, the Town Council desires to approve the Wastewater Resolution in accordance with the Order and without holding a Town Meeting.

NOW THEREFORE BE IT RESOLVED:

that the Town Council of the Town of Windham (the “Town”) finds that approval of the Actions (as hereinafter defined) is necessary to permit the orderly operation of the Town, and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the Town.
BE IT FURTHER RESOLVED, that the Town hereby approves and recommends to the Board of Finance that:

(i) The sum of $5,500,000 be appropriated for the cost of the Wastewater Treatment Facility Upgrade Project (the “Appropriation”), including the planning, design, construction and reconstruction of the water pollution control facility, including, but not limited to, substantial demolition and renovation of the solids handling building, the installation of a new roof, removal of the incinerator, heating system upgrades, code improvements, vehicle upgrades and tank lining, purchase of additional vehicles and an additional thickening process as well as all repairs and improvements in connection therewith, as well as engineering, architectural and temporary and permanent financing costs (the “Project”), said appropriation being inclusive of any and all State of Connecticut (the “State”) and Federal grants-in-aid.

(ii) To meet said Appropriation and in lieu of a tax therefor, bonds of the Town are hereby authorized to be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, and project loan obligations (“PLO”) are hereby authorized to be issued and sold to the State pursuant to Section 22a-475 through Section 22a-483 inclusive of the Connecticut General Statutes, as amended; both bonds and PLOs pursuant to the Charter of the Town or any other provision of law thereto enabling, in the maximum principal amount of $5,550,000 or so much thereof as may be necessary after deducting grants or other sources of funds available therefor (the “Bond/PLO Authorization,” together with the Appropriation, the “Actions”). The bonds and the PLOs shall be general obligations of the Town and the full faith and credit of the Town shall be pledged to the payment thereof.

BE IT FURTHER RESOLVED, that should the Actions be approved by the Board of Finance:

(i) The Town Manager and the Treasurer be authorized to issue and sell temporary notes of the Town or interim funding obligations (“IFO”) to the State in an amount not to exceed $5,500,000 in anticipation of the receipt of proceeds from the sale of the bonds or PLOs authorized above and to determine the amount, date, date of maturity, interest rate, form and other details of such notes and bonds, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or IFOs and PLOs pursuant to Section 22a-475 through Section 22a-483 inclusive of the Connecticut General Statutes, as amended or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes or IFOs shall be used for said purpose.

ii) The Town Manager and the Treasurer shall sign the bonds, notes, PLOs and IFOs by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds, notes, PLOs and IFOs.
(iii) The Town Manager is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the bonds, PLOs, notes or IFOs; to sell the bonds, PLOs, notes or IFOs at public or private sale; to deliver the bonds, PLOs, notes or IFOs; and to perform all other acts which are necessary or appropriate to issue the bonds, PLOs, notes or IFOs. If the bonds, PLOs, notes or IFOs authorized by this resolution are issued on a tax-exempt basis, the Town Manager and the Treasurer are authorized to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, PLOs, notes or IFOs, including covenants to pay rebates of investment earnings to the United States in future years. If the bonds, PLOs, notes or IFOs are issued on a taxable basis, then the Town Council hereby deems such bonds to be issued in the public interest.

(iv) The WPCA is hereby authorized to construct the Project, to approve planning, design and construction expenditures incurred for the Project and to contract with engineers, contractors and others on behalf of the Town for said Project.

(v) The WPCA is hereby authorized to apply for and accept federal and state grants to help defray the appropriation for the Project and any grant proceeds may be used to pay Project costs or principal and interest on bonds.

(vi) The Town Manager or other proper officer of the Town, on behalf of the Town, is hereby authorized to apply for and accept state grants to defray the appropriation for the Project and to enter into any grant or loan agreement prescribed by the State, and the Town Manager, Treasurer and WPCA are hereby authorized to take any other actions necessary to obtain or secure such grants or loans pursuant to Section 22a-475 to 22a-483 inclusive of the Connecticut General Statutes, as amended, and any other provision of law thereto enabling or to implement such grant or loan agreements.

(vii) The Town Manager, the WPCA, the Treasurer and other proper officers of the Town are hereby authorized to take all other action which is necessary or desirable to plan, design, construct and complete the Project and to issue and secure bonds, PLOs, notes and IFOs to defray the aforesaid appropriation.

BE IT FURTHER RESOLVED, that the Town reasonably expects to incur expenditures (the “Expenditures”) in connection with the capital project for which a general functional description is provided above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of general obligation bonds and notes or PLOs and IFOs of the Town described above. The maximum principal amount of such bonds and PLOs is not expected
to exceed $5,500,000. This declaration of official intent is a declaration of official intent made pursuant to Treasury Regulation Section 1.150-2.

MOTION PASSED UNANIMOUSLY

b. Discussion and possible action to adopt Resolution from Health Equity Solutions
Niles read the resolution and moved for its adoption

Niles MOVED, DeVivo seconded, to adopt Resolution #2792. All were in favor except Fantoli who abstained. (Councilmember Fantoli had just joined the meeting).

BE IT RESOLVED by the Town Council THAT:

WHEREAS, racism is a social system with multiple dimensions: individual racism that is interpersonal and/or internalized or systemic racism that is institutional or structural, and is a system of structuring opportunity and assigning value based on the social interpretation of how one looks;

WHEREAS race is a social construct with no biological basis;

WHEREAS racism unfairly disadvantages specific individuals and communities, while unfairly giving advantages to other individuals and communities, and saps the strength of the whole society through the waste of human resources;

WHEREAS racism is a root cause of poverty and constricts economic mobility;

WHEREAS racism causes persistent discrimination and disparate outcomes in many areas of life, including housing, education, employment, and criminal justice, and is itself a social determinant of health;

WHEREAS racism and segregation have exacerbated a health divide resulting in people of color in Connecticut bearing a disproportionate burden of illness and mortality including COVID-19 infection and death, heart disease, diabetes, and infant mortality;

WHEREAS Black, Native American, Asian and Latino residents are more likely to experience poor health outcomes as a consequence of inequities in economic stability, education, physical
environment, food, and access to health care and these inequities are, themselves, a result of racism;

WHEREAS more than 100 studies have linked racism to worse health outcomes; and

WHEREAS the collective prosperity and wellbeing of Windham depends upon equitable access to opportunity for every resident regardless of the color of their skin:

Now, therefore, be it Resolved, That the Town Council

(1) Assert that racism is a public health crisis affecting our citizens in Willimantic/Windham and all of Connecticut;

(2) Work to progress as an equity and justice-oriented organization, by continuing to identify specific activities to enhance diversity and to ensure antiracism principles across our leadership, staffing and contracting;

(3) Promote equity through all policies approved by the Town Council and enhance educational efforts aimed at understanding, addressing and dismantling racism and how it affects the delivery of human and social services, economic development and public safety;

(4) Improve the quality of the data our Town collects and the analysis of that data—it is not enough to assume that an initiative is producing its intended outcome, qualitative and quantitative data should be used to assess inequities in impact and continuously improve;

(5) Continue to advocate locally for relevant policies that improve health in communities of color, and support local, state, regional, and federal initiatives that advance efforts to dismantle systemic racism;

(6) Further work to solidify alliances and partnerships with other organizations that are confronting racism and encourage other local, state, regional, and national entities to recognize racism as a public health crisis;

(7) Support community efforts to amplify issues of racism and engage actively and authentically with communities of color wherever they live; and

(8) Identify clear goals and objectives, including periodic reports to the City Council/Board of Selectmen/Board of Alders, to assess progress and capitalize on opportunities to further advance racial equity.

MOTION PASSED
MOTION: Niles MOVED, DeVivo seconded, to pass the above as a Resolution and that it be sent to a public hearing to be moved to an Ordinance as soon as possible. All were in favor except Fantoli who abstained. MOTION PASSED

c. Discussion and possible action regarding appropriation and bond authorization of $3,001,000 for Various Windham Water Works Capital Improvement Projects

Eldridge MOVED, O’Brien seconded, to waive the reading of the resolution. All were in favor. MOTION PASSED UNANIMOUSLY

Martinez MOVED, Eldridge seconded, to adopt Resolution #2793. All were in favor except Fantoli, Reyes and Noll who opposed.

RE: Appropriation and Bond Authorization of $3,001,000 for Various Windham Water Works Capital Improvement Projects.

WHEREAS, there was and continues to be an outbreak of COVID-19, a respiratory virus caused by a new strain of coronavirus, which was declared a Public Health Emergency of International Concern by the World Health Organization, and on March 13, 2020, the President of the United States declared a national emergency;

WHEREAS, on March 10, 2020, Governor Ned Lamont (the “Governor”) declared a state of emergency throughout the State of Connecticut as a result of the COVID-19 outbreak, and on March 16, 2020, the Town Manager for the Town issued an Emergency Declaration for the Town, closed the Town’s recreation center, senior center and the public library and encouraged social distancing amongst residents;

WHEREAS, on April 2, 2020, the Governor issued Executive Order No. 7S (the “Order”) which allows the Town Council and Board of Finance, by majority vote of each such body, to authorize and approve special appropriations and the issuance of general obligation bonds without complying with any requirements for in-person approval by electors or taxpayers, such as the Town Meeting;

WHEREAS, the Order further provides that if a municipality is taking action pursuant to the Order than the municipality shall make specific findings that: such actions are necessary to permit the orderly operation of the municipality; and there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to: 1) avoid endangering public health and welfare, 2) prevent significant financial loss, or 3) that action is otherwise necessary for the protection of persons and property within the municipality;
WHEREAS, the Town desires to approve a resolution authorizing an appropriation and bond authorization in the amount of $3,001,000 for Various Windham Water Works Capital Improvement Projects (the “Water Works Resolution”) in accordance with the Order;

WHEREAS, if the Water Works Resolution is not timely approved, the orderly operation of the Town will be interrupted because the necessary upgrades to the water system cannot be performed and the Town’s water supply will be impacted;

WHEREAS, approval of the Water Works Resolution is necessary to permit the orderly operation of the Town and there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the Town; and

WHEREAS, the Town desires to approve the Water Works Resolution in accordance with the Order and without holding a Town Meeting.

NOW THEREFORE BE IT RESOLVED:

that the Town Council of the Town of Windham (the “Town”) finds that approval of the Actions (as hereinafter defined) is necessary to permit the orderly operation of the Town, and that there is a need to act immediately and during the duration of the public health and civil preparedness emergency in order to avoid endangering public health and welfare, prevent significant financial loss, or that action is otherwise necessary for the protection of persons and property within the Town.

BE IT FURTHER RESOLVED, that the Town hereby approves and recommends to the Board of Finance that:

(i) The sum of $3,001,000 be appropriated for the cost of Various Windham Water Works Capital Improvement Projects (the “Appropriation”), including the planning, design, construction, and reconstruction of several water system upgrades including, but not limited to, demolition and renovation of the water wheel slide gate, the installation of a new water storage tank and water mains, removal and installation of a new back-up power fuel storage tank and its connections, pumping system upgrades, electrical upgrades and improvements, sedimentation basin #5-#6-#7 upgrade, flow meter and analyzer upgrades, filter media replacement, Minor Dam and tail race repairs, purchase of a new security system, and all repairs and improvements in connection therewith, as well as documentation, engineering, architectural, and temporary and permanent financing costs (the “Project”), said Appropriation being inclusive of any and all State of Connecticut (the “State”) and Federal grants-in-aid.

(ii) To meet said Appropriation and in lieu of a tax therefor, bonds of the Town are hereby authorized to be issued pursuant to Chapter 109 of the Connecticut General Statutes, as amended, and project loan obligations (“PLO”) are hereby authorized to be issued and sold to the State pursuant to Section 22a-475 through Section 22a-483 inclusive of the Connecticut General
Statutes, as amended; both bonds and PLOs pursuant to the Charter of the Town or any other provision of law thereto enabling, in the maximum principal amount of $3,001,000 or so much thereof as may be necessary after deducting grants or other sources of funds available therefor (the “Bond/PLO Authorization,” together with the Appropriation, the “Actions”). The bonds and the PLOs shall be general obligations of the Town and the full faith and credit of the Town shall be pledged to the payment thereof.

BE IT FURTHER RESOLVED that should the Actions be approved by the Board of Finance,

(i) The Town Manager and the Treasurer be authorized to issue and sell temporary notes of the Town or interim funding obligations (“IFO”) to the State in an amount not to exceed $3,001,000 in anticipation of the receipt of proceeds from the sale of the bonds or PLOs authorized above and to determine the amount, date, date of maturity, interest rate, form and other details of such notes and bonds, pursuant to Chapter 109 of the Connecticut General Statutes, as amended, or IFOs and PLOs pursuant to Section 22a-475 through Section 22a-483 inclusive of the Connecticut General Statutes, as amended or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes or IFOs shall be used for said purpose.

(ii) The Town Manager and the Treasurer shall sign the bonds, notes, PLOs and IFOs by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds, notes, PLOs and IFOs.

(iii) The Town Manager is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the bonds, PLOs, notes or IFOs; to sell the bonds, PLOs, notes or IFOs at public or private sale; to deliver the bonds, PLOs, notes or IFOs; and to perform all other acts which are necessary or appropriate to issue the bonds, PLOs, notes or IFOs. If the bonds, PLOs, notes or IFOs authorized by this resolution are issued on a tax-exempt basis, the Town Manager and the Treasurer are authorized to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, PLOs, notes or IFOs, including covenants to pay rebates of investment earnings to the United States in future years. If the bonds, PLOs, notes or IFOs are issued on a taxable basis, then the Town Council hereby deems such bonds to be issued in the public interest.

(iv) The Water Commission is hereby authorized to construct the Project, to approve planning, design and construction expenditures incurred for the Project and to contract with engineers, contractors and others on behalf of the Town for said Project.

(v) The Water Commission is hereby authorized to apply for and accept federal and state grants to help defray the appropriation for the Project and any grant proceeds may be used to pay Project costs or principal and interest on bonds.
(vi) The Town Manager or other proper officer of the Town, on behalf of the Town, is hereby authorized to apply for and accept state grants to defray the appropriation for the Project and state loans to finance the Project, and to enter into any grant or loan agreement prescribed by the State, and the Town Manager, Treasurer and Water Commission are hereby authorized to take any other actions necessary to obtain or secure such grants or loans pursuant to Section 22a-475 to 22a-483 inclusive of the Connecticut General Statutes, as amended, and any other provision of law thereto enabling or to implement such grant or loan agreements.

(vii) The Town Manager, the Water Commission, the Treasurer and other proper officers of the Town are hereby authorized to take all other action which is necessary or desirable to plan, design, construct and complete the Project and to issue and secure bonds, PLOs, notes and IFOs to defray the aforesaid appropriation.

BE IT FURTHER RESOLVED, that the Town reasonably expects to incur expenditures (the “Expenditures”) in connection with the capital project for which a general functional description is provided above. The Town reasonably expects to reimburse itself for the cost of the Expenditures with the proceeds of general obligation bonds and notes or PLOs and IFOs of the Town described above. The maximum principal amount of such bonds and PLOs is not expected to exceed $3,001,000. This declaration of official intent is a declaration of official intent made pursuant to Treasury Regulation Section 1.150-2.

MOTION PASSED

14. Old business
   a. **Discussion and possible action on the Final Draft Report of the Charter Revision Commission**
   Charter Revision Commission Chair Dennis O’Brien reported on the final draft report of Charter. He reviewed and explained the sections of the Charter with the proposed changes and answered questions from the Town Council. In addition, the members of the Charter Revision Commission that were in attendance were able to comment on the discussion and the proposed changes.

15. New Business
   a. **Discussion and possible action to set up a Public Work Subcommittee, to make a plan to assist the school district with ground maintenance**
   Eldridge MOVED, Fantoli seconded, to send Item 15a to the Town Council Public Safety, Public Works, Environment, Culture & Recreation Committee. All were in favor. MOTION PASSED UNANIMOUSLY

16. Future Agenda Items
   • Charter Revision
MOTION: Niles MOVED, Fantoli seconded, to add Public Comment after Item 16. All were in favor. MOTION PASSED UNANIMOUSLY

17. Public Comment
Doug Lary, 183 Summit Street, Willimantic, thanked the Town Council for hearing the comments from the Charter Revision Commission members who are in attendance tonight and he commented on the work of the Commission.

Leah Ralls shared her disappointment with the Building Committees decision to eliminate the PLA and she spoke about the importance of giving our residents the opportunity to be hired by local contractors and work locally.

Chuck Pennewill commented on the additional cost the PLA is adding to the project, the hard work of the Charter Revision Commission and the opportunity to vote on the proposed changes to the Charter.

18. Adjournment
Eldridge MOVED, Niles seconded, to adjourn the Windham Town Council Special Meeting at 10:00 P.M. All were in favor. MOTION PASSED UNANIMOUSLY

Submitted by:

Barbara J. McKinney
Clerk of the Council